



CHURCH KEY

A NEWSLETTER THAT OPENS PEOPLE
TO THE MINISTRIES OF



ZION'S UNION
CHURCH MAXATAWNY

**329 Church Road
Kutztown, Pennsylvania
610-683-7485**

a Federated Church of
The Evangelical Lutheran Church in America
and
The United Church of Christ

**January
2019**

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REMINDERS

- ◆ The cost for a vase of flowers is \$18.00 and the cost to be a bulletin sponsor is \$8.00. Payment may be given to Jane Warmkessel or put the money in one of the flower/bulletin envelopes found in the Gathering Area and place in the offering plate.
- ◆ Any checks written out for the offering, altar flowers, or bulletins should be made payable to **Zion's Union Church Maxatawny**.
- ◆ **Any checks for the cemetery should be made out to Maxatawny Zion Cemetery Company, Inc. not to the church.**
- ◆ We have DVDs of the worship services available for use at home. Contact the church office if you would like to borrow one.
- ◆ Let the church office know if you have been admitted to the hospital. The hospitals **DO NOT** notify the church if members have been hospitalized.
- ◆ Zion's Union Church Maxatawny's website is www.zionsunion.org. Check out our website.
- ◆ Zion's has a prayer chain. If you would like to add a name to the Prayer Chain call Marion Angstadt at 610-683-3918.
- ◆ Sports cleats are not allowed in the church.
- ◆ After church refreshments should be kept on the lower level of the church.

THE PASTOR'S PAGE



You've seen it on signs at football games, on T-shirts, even on quarterback Tim Tebow's eyeblick: John 3:16. The most famous verse in the Bible, the one called the gospel in a nutshell: "For God so loved the world that he gave his only Son, so that everyone who believes in him may not perish but may have eternal life." Christian author Max Lucado calls this verse, "An alphabet of grace, a table of contents to Christian hope, each word a safe-deposit box of jewels." John 3:16 is extremely precious stuff, no doubt about it.

So why is such a treasure put on the bottom of shopping bags? At a clothing store called Forever 21, frequented mainly by teenage girls, John 3:16 is discreetly printed on the bottom of the store's bags! The Forever 21 chain says that the inscription on every bag is, "a demonstration of the owners' faith." Forever 21 is not alone. A number of companies owned by Christians are attaching the gospel message to their products. The California hamburger chain called "In-N-Out Burger" prints John 3:16 on its drink cups. Its burger bags say Nahum 1:7, and its fry bags say Revelation 3:20. At the In-N-Out Burger, a single meal can take you on a quick tour through the Bible!

And then there's a Christian footwear company called The Shoes of the Fisherman. Their motto is "my soles magnify the Lord" and one of their bestsellers is "Jesus Loves You" flip-flops. Put on a pair and walk down the beach and everywhere you walk, "Jesus loves you" will be imprinted on the sand! The word "Jesus" is embossed on the sole of the left foot, and "Loves You" on the right. These are ideal for those folks who really want to witness to their faith, but can't overcome their fear of talking to strangers.

But one has to ask, do these witnessing methods really bring anyone to the Lord? I would like to think that these efforts at least make people curious enough to open their Bible and read the verse. But maybe using the Bible this way is only the equivalent of In-N-Out fast-food scripture. If we're honest, just reading a single Bible verse isn't going to do it. Hearing the Word alone doesn't cut it. In my favorite book of the Bible, the Letter of James, Jesus' own brother says, "Be doers of the word, and not merely hearers" (James 1:22). Maybe I need to get that printed on a T-shirt!

Anyway, I give props to all these companies and to anyone who holds up a John 3:16 sign at a ball game as a way of getting the message out. But, at the same time, the next step has to be taken: *sacrifice*. "For God so loved the world that he gave his only Son." God did not so love the world that he sent a flowery note; no, he *gave* his only Son. That's a true sacrifice, a sacrifice that has an impact.

Everyone knows that actions speak much louder than words. That's

why the sacrifice of God's Son still continues to resonate so loudly throughout the world after 2,000 years. And that's why when you walk past a Chick-fil-A restaurant on Sunday, you can see that the owner of that chain is not merely a hearer but a doer of the Word. It's one of the only stores you'll find closed on a Sunday. According to its website, the Chick-fil-A founder made the decision to close on Sundays in 1946 because he believed that all Chick-fil-A operators and employees "should have an opportunity to rest, spend time with family and friends, and worship if they choose to do so." That's a real sacrifice that surely hurts their bottom-line.

So, what are we willing to sacrifice in order to be doers of the Word? We might sacrifice a portion of our Sunday morning to the students in a Sunday School class. We might give a couple hours a week to serve the poor and homeless at a soup kitchen. We might give time to an underprivileged child by being a big brother or sister. We might give up a week's vacation to help with a mission. We might give a percentage of our income to support God's work in the world. How each Christian becomes a doer rather than just a hearer is different. But however you choose to sacrifice, it will demonstrate that you are not just an "In-N-Out" Christian, but an "all-in" Christian.

Here's the tricky part about being a disciple of Jesus. It cannot be "In-N-Out" — in at 10:00 on Sunday morning and out at 11. If we truly have faith in the sacrifice of Jesus, we need to go "all-in" and bet everything we've got. Think about it: If you trust a person just a little bit, you may as well not trust them at all. Would you jump out of an airplane with just a little bit of trust in your parachute? I don't think so!

People who truly trust in Jesus will organize their entire lives around him. That's why Sierra Trading Post prints a bold mission statement in its catalogs: "Our business ethics must be consistent with the faith of the owners in Jesus Christ and His teachings. We invite you to write our founder and president, Keith Richardson, if what we do does not match what we believe." Richardson says that the purpose of this is not to proselytize, it is to hold himself and his company accountable. If they're not treating customers the way they would want to be treated, let them know.

Companies such as Sierra Trading Post and Chick-fil-A are not alone. Tom's of Maine uses spiritual practices to run the company and is committed to environmentalism. Tyson Foods employs a team of chaplains to minister to its employees and recently funded a "Center for Faith and Spirituality in the Workplace" at the University of Arkansas. Those who own and operate these companies are obviously not merely hearers, but doers of the Word. That's "all-in" Christianity.

In this new year, may all of us at Zion's Union Church go all-in for Christ!

JANUARY AND FEBRUARY WORSHIP

January 6	Epiphany Sunday	SS 9:00	church 10:15
January 13	Baptism of Christ/Installation	SS 9:00	church 10:15
January 20	Second Sunday after Epiphany	SS 9:00	church 10:15
January 27	3 rd Epiphany/Scout Sunday	SS 9:00	church 10:15
February 3	4 th Epiphany/Youth Sunday	SS 9:00	church 10:15
February 10	5 th Sunday after Epiphany	SS 9:00	church 10:15
February 17	6 th Sunday after Epiphany	SS 9:00	church 10:15
February 24	7 th Sunday after Epiphany	SS 9:00	church 10:15

LIVE NATIVITY

On a cold winter night Zion's young and old dressed as Mary, Joseph, an Innkeeper, Angels, Shepherds, and Wisemen telling the story of when in a lowly manger a child named Jesus was born. Thank you to those who set up and took down props, the actors, those who provided the animals, the animals, those that provided or helped with refreshments, those who helped with parking or providing the electrical power, and those that braved the cold to support our mission to tell the story that *Jesus is the Reason for this Christmas Season*.

A YEAR-END THANK YOU

As we begin another year we need to stop and say thank you to ALL those who gave of their time, talents, and treasures to insure ministry happened here at Zion's these past 12 months. Also thank you everyone that sponsored the altar flowers and/or bulletins at the last minute when no sponsors had signed up and for those who filled in as security persons, greeters, and ushers when needed.

INCLEMENT WEATHER

Worship service/Sunday School/activities cancellation:
www.wfmz.com (click on "storm center update") (**please note:**
 worship delays or closings will be listed on WFMZ website
 and not on Channel 69 except for extreme weekend weather
 conditions) or call the church office (610-683-7485). A
 message will be on the answering machine.



MUSIC THANK YOU

Thank you to all choirs, instrumentalists, and soloists for their talents during the Christmas holiday.

CHOIRS' REHEARSALS

The next Kid's Choir rehearsals will be **January 6th and January 20th** at 8:45 A.M. The next Senior Choir rehearsals will be **January 10th, 17th, and 24th** at 7:00 P.M. **Mark your calendars!**



INGATHERING

On the first Sunday of each month the Mission Outreach Committee will continue to collect items to fill bags with food staples for needy children and their families in the Kutztown, Brandywine, and Fleetwood School Districts. Please participate by dropping off non-perishable items from the list below in the container provided in the Gathering Area.



single serve size macaroni and cheese	peanut butter	canned pasta
single serve size applesauce	canned tuna	canned soup
fruit cups	granola bars	fruit snacks

REORGANIZATION MEETING

The Church Board Reorganization meeting will be **January 12th** from 9:00 A.M. to 12:00 P.M. Church organizations are urged to attend.

GREETING CARDS

Remember to take advantage of the greeting cards that are available in the Gathering Area of the church. \$1 will get you a card and stamp and someone will even address and mail it for you. This is a great way to let someone know that you care and are thinking about them. Get your Birthday, Get Well, Anniversary, Thinking of You, Blank (add your own message), and Holiday card(s) Sunday mornings and make someone's day extra special.

ANNUAL REPORTS

As the year comes to an end, so does the time for all organizations, groups, and committees to get their annual report information into the church office. All information for the annual report **MUST** be in the church office by **January 15th**.



SCOUT SUNDAY

Scout Sunday will be held **January 27th**. Any active scout or active leader should contact Randy Noll or Kevin Krause as soon as possible so they know who you are.

WOMEN IN ZION

*A group of Christian women in service, mission, and study for the benefit of all.
Meetings are open to all women of the congregation.*

- | | |
|-------------|--|
| January 14 | Meeting at 1:00 P.M. (Note new time) Special speaker, Jim Laub, "The Life of Bees". |
| February 11 | Meeting at 1:00 P.M. (Note knew time) Bible study with Pastor Jeff. |



For more information contact Linda Ballew-Johnson (484-553- 1981) or Loretta Flicker (610-683-3627).

SCRABBLE

Scrabble will meet the third Monday of the month at 1:30 P.M. at the Lutheran Home in the social area near Sylvia's room. See Ellie Merkel if interested.

PRAYER SHAWL



Comforting wraps are still available to all who are in need. Please alert the church office or talk to Loretta Flicker or Karen Howard if you or someone you know would benefit from this ministry.

YOUTH GROUP NEWS

Youth in grades 5 through high school are welcome to join.

Activity Schedule:

January 5	Eagle Stadium Tour
January 20	Practice for Youth Sunday, 1:30 P.M.
February 3	Youth Sunday
February 17	Dart Ball at 1:30 P.M.



Offering Schedule:

January 6	Sarah Grim and Ashley DeLong
January 13	Maisy Kellum and Emma Heffner
January 20	Andrew Haas and Archer Scaffidi
January 27	Julia Perella and Owen Shorette
February 3	Andrew Schell and Jonah Shorette
February 10	Paige Carvalho and Ben Heffner
February 17	Steven Gehringer and Mitchel Grim
February 24	Christopher Blanchard and Jewel Karaisz

ADVENT SOCIAL – Many thanks to many people! Thanks to all who attended the Advent Social. We appreciate your support. \$300 in offering was collected and donated to support local families in need. Also, a big thank you to Amanda Shorette, Lisa Krause, Richard Warmkessel, and Karen Warmkessel for their assistance in the Advent Social presentation. Also, thanks to our kitchen crew of Jarrod Heffner, LaRee and Kevin Fegely, Lisa and Kevin Krause, and Wendy Grim. We couldn't do what we do without you.



NUT SALE – The Youth Group would like to thank everyone that purchased nuts during the Youth Group's Annual Nut Sale. Your support of Zion's Youth is overwhelming.



HONOR ROLL

If you would like a name included please email the church office or put a note in the secretary's mailbox in the Gathering Area of the church.

Dane Fegely
Alexandria Webb
Logan Boyer
Elizabeth Schell

Kaylen Leiby
Kelly Leiby
Nicholas Perella
Carson Sheetz

Sydney Sheetz
Gabriella Webb
Jewel Karaisz

SENIOR FELLOWSHIP GROUP

The Senior Fellowship Group will meet **January 28th and February 25** at 12 noon. Persons attending should bring a bag lunch. Dessert and beverages will be provided. Games will provide entertainment for the afternoon. Guests are always welcome.



CHURCH BOARD UPDATE

November 27, 2018

- Annual Congregational meeting is December 9th after the service. All Board members are returning. Next year 4 members will be needed.
- We are close to finishing our building loan. Must keep \$5,000 in account. We actually owe about \$2,000.
- Reorganization meeting will be January 12th at 9:00 A.M. All chairs and leaders of committees and groups are urged to attend at 10:00 A.M.

MYSTERY MEMBER/S

Last month's Mystery Member was also from of the Youth Group. Zachary Haas is the son of Gregory and Patty Haas. In addition to the many other things listed about him is that he was a member of the State Championship Soccer team from Fleetwood. Today you will meet another young man we see nearly every Sunday.

He was born in Allentown and lived in Alburtis for the first year of his life when his family moved to their present home in Blandon. He is a student at Fleetwood Area High School where he is a member of FBLA (Future Business Leaders of America). He also participates in Cross Country, and Track and Field.

In addition to his parents his family includes one sibling.

His hobbies include running, playing videogames, basketball, hunting and fishing. He has played baseball for 6 years and soccer for 7 years.

He accompanied the Youth Group to the Houston Gathering instead of going on a family vacation. He terms it a great experience and enjoyed his first time flying.

Can you identify this young man?

DID YOU KNOW

- Mary Laub appeared in the Country section of the *Reading Eagle* showing her book along with other artists, writers, and musicians at the Oley Daal Fersammling.
- Ray Schell was pictured with the rest of the Kutztown Police Department in the *Northern Berks Patriot Item* for their No Shave November GoFundMe page to raise funds for Niki Nolte and Anthony Myers who are battling cancer.
- Dane Fegely plays basketball for Kutztown High School.
- Ben Chapkovich received honorable mention in boys soccer for All-Berks III Best of Fall 2018 Athletes of the Year.
- Mary Laub received the 2018 Award for Outstanding Pennsylvania German Activities presented by the German-Pennsylvania Association in recognition of her PA German activities.
- Zion's Union Church Maxatawny's Live Nativity appeared on a WFMZ Channel 69 News broadcast.
- Larry and Joanne Stamm took photos of the Live Nativity that along with a written article appeared in the *Northern Berks Patriot Item*.

SECOND PENNSYLVANIA GERMAN BOOK PUBLISHED!

Learn PA German (Dutch)! Mary Laub has published a second picture book, *Uff der Bauerei: Wu iss die Henny?* (*On the Farm: Where is Henny?*) which is a bi-lingual book written in Pennsylvania German (Dutch). This book is a sequel to the first book published, *Uff der Bauerei: Die Henny un der Spunky* (*On the Farm: Henny and Spunky*). The stories are uniquely different in that there is a phonetic spelling written in parenthesis under each word to facilitate pronunciation. In addition, there is an English translation at the bottom of each page, and an illustration to match each page of the text.

A recording of the story is also available to download free from the internet or it can be purchased as a CD so you can follow along. The books and CDs are available to purchase from Mary. The fee for the second book is \$10

and the CD is \$5. The fee for the first book is \$8 and the CD is \$4. The books and CD can also be purchased online at Masthof.com, Amazon.com, or at several businesses in the area including Wooden Bridge Fabrics, Leid's Saddlery, and Dietrich's Meats.

DEADLINE FOR INFORMATION

The deadline for any information for the weekly bulletins is due in the office by 9:00 A.M. or earlier the Wednesday morning before the publication date.

UNWANTED ITEMS

There is a container marked “Opportunity House” at St. Paul’s Lutheran Church in Mertztown (near Radcliffe’s) where you can donate goods. If you prefer to bring them to church, Lisa Walker will transport donations when the Mission Outreach serves food at Opportunity House.

KUTZTOWN KITCHEN

Usually the third Sunday of the month from 4:00 to 6:00 P.M. a Community Meal is held at Trinity Lutheran Church, 357 W. Main St., Kutztown. There is no cost. All are invited. Parking is in the rear of the church on Sacony Alley.

SPIRIT ON TAP – READING

Spirit on Tap will be held **January 29th and February 19th** at 7:00 P.M. at the DoubleTree Hotel, 701 Penn St., Reading. The events are free and open to all. On **January 29th**, Dale Graff and Dr. Harry L. Serio will present “*The Future Isn’t What It Used To Be*”. On **February 19th**, Dr. Monica Dawkins-Smith will present “*A New Christianity*”.

For more information, contact Dr. Harry L. Serio at 610-944-7032, HLSerio@aol.com; Dr. Robert Stewart at 610-775-2836, rastheo1951@msn.com; or Dr. Stephen Ohnsman at ohnsman@comcast.net.

THEOLOGY WITH A TWIST

Theology with a Twist will be held **January 8th and February 13th** at 7:00 P.M. at the Kutztown Tavern, 272 W. Main St., Kutztown. Theology with a Twist is free. Food and drink are available for purchase. For information see facebook page Theology with a Twist; email theologywithatwist@outlook.com, or call 610-926-3907.

Filled with the Malagasy spirit

On her first night in Fianarantsoa, Madagascar, Minnesota native Erika Storvick felt overwhelmed by her decision to serve there through the ELCA's Young Adults in Global Mission (YAGM) program.

"It's probably the place that is most different from Minnesota," she said of Madagascar.

Through YAGM, Storvick answered a call to spend a year volunteering alongside Malagasy companions teaching English to primary, secondary and deaf students, and growing in faith. But that night she asked herself, "Why have I chosen to live on the other side of the world for an entire year?"

Though she didn't have an answer at the time, Storvick knows now that the experience helped her become more open-minded.

While teaching was fulfilling, the Malagasy spirit—being intentional with others, to the point where time and schedules take a back seat as one focuses on relationships—really filled her heart.

"I was a very overscheduled, overinvolved person before, so at first, my life felt empty if I didn't have something scheduled for every minute of every day," she said. "[But] you have so many more opportunities to grow if you don't schedule every minute."



The challenges of living alone, walking an hour one-way to the deaf school where she taught arts and crafts, and overcoming a language barrier were at times daunting, Storvick said.

But she stuck with it, said Kirsten Laderach, an ELCA pastor and YAGM country coordinator for Madagascar. **Laderach's work with YAGM is primarily funded through Mission Support.**

"She ... just kept doing the work that you do when life's not easy, which I really appreciate about her," Laderach said.

Storvick said the community spirit she was shown by people she met helped make her year abroad one of lasting importance.

"I think I'm a better person because I did YAGM," she said. "It's taught me that [from] the places and people I least expect, you can grow friendships, and even in very humbling situations ... [when] you know nothing or none of the answers—those are the places I saw God."



SYNOD NEWS

Northeastern Pennsylvania Synod, ELCA

Learning Ministries Day Saturday, January 26

9:00 a.m. - 3:00 p.m.
Jerusalem, Schuylkill Haven
(snow date: February 2).



The keynote speaker is Elsayed "Steve" Elmarzouky, spokesperson for the Reading Muslim Community.

Steve is a Reading area restaurateur, past president of the Islamic Center of Reading, and chaplain in the correctional and healthcare systems in Berks County.

He speaks to many audiences about his personal journey of faith as a practicing Muslim in Egypt and the U.S., and how his understanding of Islam reflects principles familiar to all people of faith.

Workshops will be offered in the morning and afternoon. Participants can choose to learn about new resources, learn a skill, or choose a workshop for their own personal growth.

LM Day is a wonderful time to meet other Lutherans in our synod - youth and adults alike - and to do some networking and glean ideas from one another. A lunch is provided for participants.

For more information and to register, please visit the synod website at <http://nepasynod.org/event/learning-ministries-day-2019>.

ELCA Youth Leadership Summit 2018



[Two youth from our synod, Gianna Valenti from Good Shepherd, Wilkes-Barre and Ben Knox from Hope, Reading plus Pastor Becca Middeke-Conlin, St Paul's Easton attended the ELCA Youth Leadership Summit in Ashland Nebraska. The following is a writeup by Gianna.]

At the beginning of this year, if you asked me where I'd be this November, I would have thought anywhere **but** Nebraska. However, I am glad I ended up in the chilly, midwestern state at the beginning of November; for if I hadn't, I would not have learned so many new things, met so many new people, and grown so much closer to God.

This year's ELCA Youth Leadership Summit was all about Advocacy, more specifically Lutheran Advocacy. Throughout the weekend we had multiple speakers talking about many topics, including Environmental Conservation, World Hunger, AMMPARO, Women's equality, Latinx & African-Descent ministries, and LGBTQ+ acceptance in the church and the world. Each station opened my eyes about what I am capable of doing for the world with the help of God. Personally, the speakers talking about racial injustice and LGBTQ+ acceptance touched my soul the most; I will be working towards a more accepting future!

Besides the overall theme, I found joy in meeting other Lutherans from across the country. Within the large camp where we stayed, I met so many amazing people and learned about their vast and different lives and cultures. The group of girls I stayed with and the group I prayed with were all amazing people that I greatly wish to meet again!

Did your congregation receive the January monthly mailing?

If you did not, please contact us at nepsinfo1988@gmail.com.

Perhaps there is no email on file for your congregation, or there may have been some other problem.

The synod recognizes that this transition may be inconvenient for a few congregations, and we are trying our best to make it as smooth as possible. Thank you for your patience.

Brenda Stauffer Retires



Brenda Stauffer, administrative assistant to Bishop Zeiser, retired at the end of December.

Since beginning her work at the synod office in 2009, Brenda has been responsible for maintaining leadership rosters, providing forms/letters/certificates for congregation leadership transitions, managing the computer database, providing clerical support to the bishop, and managing his appointment schedule.

She also kept notes of the staff meetings, monitored office supplies, and prepared and distributed the annual "Confidential Report to the Bishop."

Brenda has been a trusted colleague, faithful worker, and an effective administrator. We thank her for her dedicated years of service and we wish her lots of joy in retirement.

Kristen Glass Perez New Muhlenberg College Chaplain



I am thrilled to be called as Chaplain at Muhlenberg College where I started on June 15, 2018. I am also very thankful for the hospitality shown to me from both the college community and the Northeastern Pennsylvania Synod as I begin this new call.

Before coming to Muhlenberg, I served as Chaplain and Director of Vocational Exploration at Augustana College in Rock Island, Illinois in the Northern Illinois Synod. Prior to that, I served as Director for Young

Adult Ministry for the Evangelical Lutheran Church in America in Chicago, Illinois.

My "home" synod is the Minneapolis Area Synod, where I grew up and the majority of my family still lives. It is fun for me to be an East Coast resident for the first time and to experience the beauty and unique setting of the Lehigh Valley!

As I begin this new call, I am impressed with Muhlenberg College's commitment to spiritual exploration across a variety of religious and non-religious traditions and am excited about working with a religious life team that serves the entire community. I understand the Chaplain's Office to be the perfect place to offer space for hospitality, reflection, and innovation as an integral part of campus life.

I am also intrigued about the very real possibilities for collaboration across the college and the synod to explore intersecting questions of meaning, purpose, and identity. I believe that college is the perfect time to find the liminal or "in-between" spaces where students explore foundational questions about who they are, what they like and don't like, and how understanding their own answers to these questions will help them to make an impact on the needs of their various communities.

I am delighted to join both the Muhlenberg College community and the Northeastern Pennsylvania Synod and begin our work and life together.

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2354 Grove Road, Allentown PA 18109; 610-266-5101. nepsinfo1988@gmail.com.
View the full color edition online at <http://nepasynod.org/publications/synod-news>.

CARD SHOWERS

We are listing those couples married 50 years or more and those people 70 years or older. If we are missing anyone, please call the church office.



January 2	Joan Stettler
January 4	Marian Stettler
January 14	Irene Isamoyer
January 17	Walter Dietrich, Jr.
January 17	Raymond Kulp
January 20	Mary Haas
January 30	Roeller Dietrich
January 30	Elaine Heffner
February 4	Irene Stauffer
February 12	Helen Noll
February 15	Margaret Stettler
February 17	William Bird
February 19	Ted Silliman
February 19	Carol Bauman
February 21	Wilfred Radcliffe
February 25	George Isamoyer
February 28	Janet Fegely

UNWANTED FURNITURE

If you want to donate furniture to Opportunity House, please call Cindy at 610-374-4696, ext. 221 to schedule a pick up date.



MISSION STATEMENT

Energized by the Spirit! Humbled by Christ's Grace! Working for God's glory!

UPCOMING HOLY COMMUNIONS

You are invited by Jesus Christ to this awesome feast of the Children of God.

January 6

February 3

Pew Holy Communion

Altar Holy Communion



FEBRUARY NEWSLETTER DEADLINE

The next issue of the newsletter will come out the beginning of February. If you have any information to be included in the February newsletter, please have it in the church office by **January 15th**.